

PART-A (ELIGIBILITY BID)**DETAILS OF TENDERER**

1.	Name of the Agency/Firm			
2.	Name of the Proprietor/authorised representative of the Agency/Firm			
3.	Full Address of Registered Office			
4.	Telephone & Mobile Number			
5.	Fax Number			
6.	Full address of operating / Branch Office at Indore with Telephone Number, Fax Number, E-mail Address.			
7.	Banker of the Agency/Firm with full address.			
8.	PAN No.			
9.	Goods and Service Tax Registration No. (GSTIN)			
10.	EPF Registration No.			
11.	ESI Registration No.			
12.	Trade License No.			
13.	ISO Certification			
14.	Any other registration which is mandatory for such agencies stipulated by concerned authorities.			
15.	Details of Earnest Money Deposit			
	a.	Amount (Rs.)	7,500.00	
	b.	Demand Draft No.		
	c.	Drawn on Bank		
16.	Details of Tender Fees			
	a.	Amount (Rs.)	500.00	
	b.	Demand Draft No.		
	c.	Drawn on Bank		
17.	Valid up to			
	Details of minimum three years of work experience in providing canteen / catering service in previous years in Central Government organisations / Public Sector Undertakings / Private Organisations which caters to the need of more than 100 persons based at Indore:-			
	18.	Sl. No.	Name & Address of Organisation	Period of contract

I _____ Director of Company / Active Partner of Firm / Authorized Representative / Proprietor of _____ have read / fully understood and accept the terms and conditions as contained in this Tender document issued by the UGC-DAE CSR, Indore vide reference No.

Date:
Place:

(Signature of the Authorized Person)

Name:
Designation:
Office Address:
Phone (Office):
Seal of the Firm / Agency / Contractor

Annexure-I

<u>Sl. No.</u>	<u>Items</u>	<u>Brands</u>
<u>Dairy Products</u>		
1.	Milk	100% milk food Sanchi/Amul or similar quality
2.	Butter	Amul/Britannia/Sanchi or similar quality
3.	Ice Cream	Top & Town/Vadilal or similar quality
4.	Curd	Fresh and best quality
<u>Bakery Products</u>		
5.	Bread	Modern/Harvest/Celebration or similar quality
6.	Biscuit/Cookies	Britannia/Good day/Priya Gold/Celebration or similar quality
<u>Provision & Stores</u>		
7.	Atta	Ashirwad, Reliance Good life or similar quality
8.	Basmati Rice	India Gate/Dawat/Fortune/Good life India Gate, Fortune, Good life, or similar quality basmati rice
9.	Tea	Red Label/Taj Mahal/Bagh-Bakri or similar quality
10.	Coffee	Nestle or similar quality
11.	Jam	Kissan/Catch/Delmonte/Top or similar quality
12.	Pickle	Kissan/Catch/Panch Ranga or similar quality
13.	Refined Oil	Fortune/Saffola/Sunflower/Dhara or similar quality
14.	Tomato/Chilli/Soya Sauce	Maggi/Kissan/Tops or similar quality
15.	Masala (Garam, Chat, Chana, Kasuri Methi, Dhania, Chilli, Haldi, Pepper, Salt etc.)	MDH/Everest/Catch/TATA or similar quality
16.	Pulses	Gangwal/Reliance Fresh/Patanjali or similar quality
<u>Fruits and vegetables</u>		
17.	Fresh Fruits	Fresh and best qualities
18.	Fresh Vegetables	Fresh and best qualities
19.	Frozen Vegetables	Safal/Mother dairy or similar quality
20.	Any other raw material	Fresh and best quality

**In case of non-availability of above described brands, the contractor should obtain prior permission from appropriate authority before using the similar quality materials.*

Date:

Place:

(Signature of the Authorized Person)

Name:

Designation:

Office Address:

Phone (Office):

Seal of the Firm / Agency / Contractor

Breakup of Minimum Wages, Allowances and Statutory additions are required to be paid per day to canteen services (exclusive of GST) for Unskilled Helper 2 Nos.			
Sl. No.	Particular	%age	Per Day
		of Basic + VDA	(Rs.)
1	Basic wages as per Order No. F.1/16(6)/2021-LS-II dated 23-4-21		539.00
2	Employee State Insurance	3.25%	17.52
3	Employee Provident Fund	12.00%	64.68
4	Employee Deposite Linked Insurance EDLI	0.50%	2.70
5	Administrative Charges	0.50%	2.70
			626.59
	Total For Two	2	1,253.18
Breakup of Minimum Wages, Allowances and Statutory additions are required to be paid per day to canteen services (exclusive of GST) for Skilled Cook 2 Nos.			
Sl. No.	Particular	%age	Per Day
		of Basic + VDA	(Rs.)
1	Basic wages as per Order No. F.1/16(6)/2021-LS-II dated 23-4-21		714.00
2	Employee State Insurance	3.25%	23.21
3	Employee Provident Fund	12.00%	85.68
4	Employee Deposit Linked Insurance EDLI	0.50%	3.57
5	Administrative Charges	0.50%	3.57
			830.03
	Total For Two	2	1,660.05
	Total		2,913.23
	GST	18%	524.38
	Total		3,437.61

Note: The minimum wages will be change as per notification issued by the Office of the Chief Labour Commissioner (C), Ministry of Labour & Employment, Government of India from time to time. The above amount will be reimburse to the contractor against his monthly bill claim.

Date:
Place:

(Signature of the Authorized Person)

Name:
Designation:
Office Address:
Phone (Office):
Seal of the Firm / Agency / Contractor